



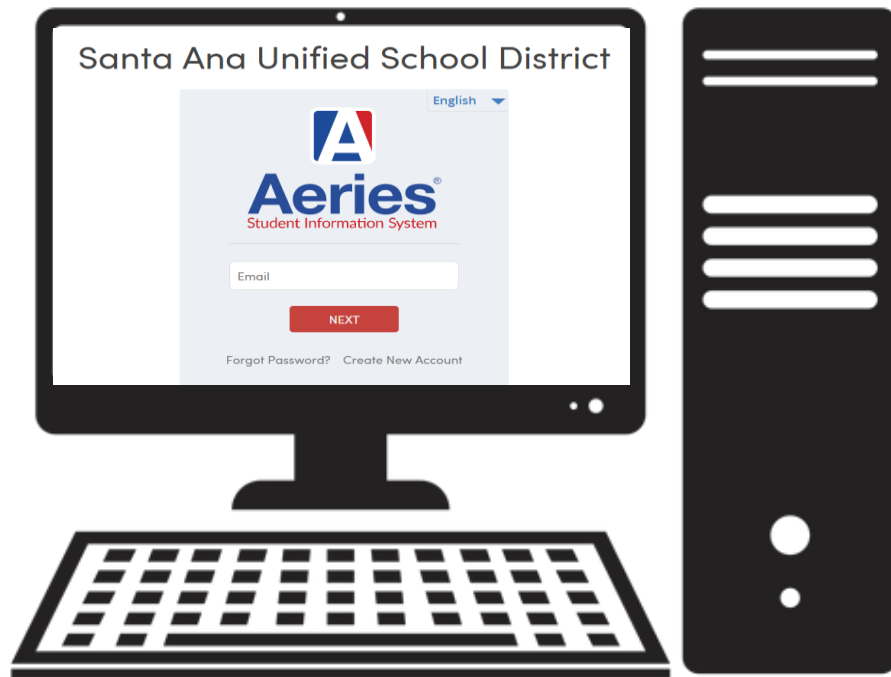
## Welcome to the Student Data Confirmation Tutorial for parents

Student Data Confirmation is a feature of Aeries that allows you as a parent or legal guardian to update your child's address, contacts, and Authorization information. Student Data Confirmation allows certain documents to be available for you. You will be required to review and acknowledge these documents with your child. Some documents, you need to print, fill out, sign and bring to the school. Also, you will be able to upload some required documents needed by the school.

To complete the Student Data Confirmation, we recommend using the following devices:

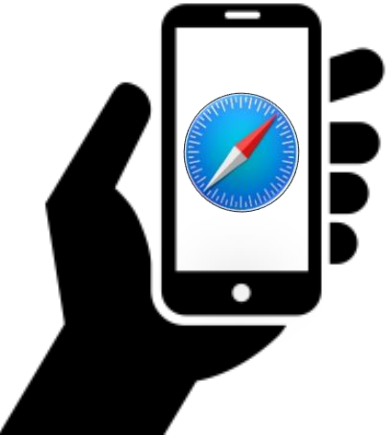
- Desktop Computer connected to a printer
- Laptop or Chromebook

Parent Portal Login Page Address – URL: [eportal.sausd.us/ParentPortal](https://eportal.sausd.us/ParentPortal)

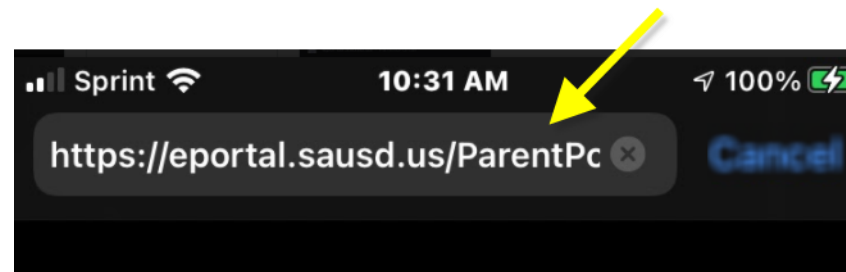


If using a cell phone, open a new browser and type the Parent Portal Login Page Address- URL: **eportal.sausd.us/ParentPortal**

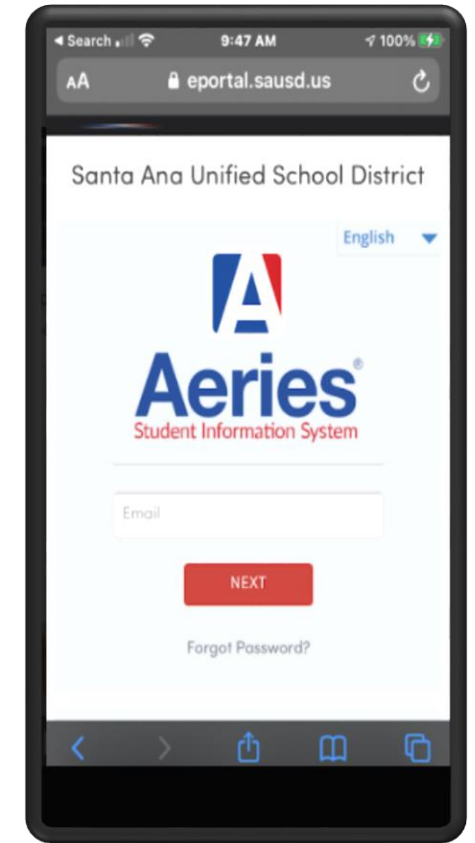
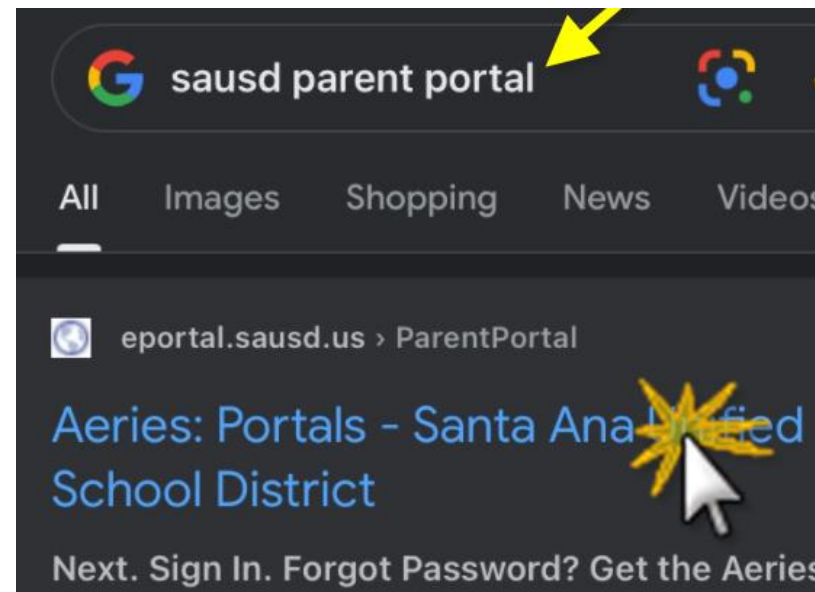
**Do not use** the *Aeries Mobile App* to complete the Student Data Confirmation



In Safari, type URL above




In Google, type sausd parent portal, & click on Aeries: Portals - SAUSD



# Student Data Confirmation

## Santa Ana Unified School District

English ▼



**Aeries**<sup>®</sup>  
Student Information System

---

Email

NEXT

[Forgot Password?](#) [Create New Account](#)

# PARENT DATA CONFIRMATION

## LOGGING IN TO PARENT PORTAL

### New Parent/Guardian Portal Account Created



AeriesReporting

Mon 2/22/2021 12:57 PM

To: Marquez, Omar

Dear [REDACTED]:

This email is to inform you that a parent portal account has been created using this email address. This account will allow you to view student information about [REDACTED].

URL: [portal.sausd.us/ParentPortal](https://portal.sausd.us/ParentPortal)

Username: [omar.marquez@sausd.us](mailto:omar.marquez@sausd.us)

Password: [9MWSJAYS](#)


Principal

Thorpe Fundamental Elementary School

Here's the password.

Thank you!


Here's the link.

 Are the suggestions above helpful? [Yes](#) [No](#)

# Logging in to Parent Portal Account

## Santa Ana Unified School District


English ▼


  
**Aeries**<sup>®</sup>  
Student Information System

**NEXT**

[Forgot Password?](#) [Create New Account](#)

Get the Aeries Mobile Portal App!

 Download on the  
**App Store**

 GET IT ON  
**Google Play**

# Resetting Password



[Return to Login Page](#)

Step 1

Send Email Verification

Please enter your email address into the field below:

Email Address:



A verification email will be sent to your email address from:  
[AeriesReporting@sausd.us](mailto:AeriesReporting@sausd.us)


Before continuing, please add this email address to your [contacts or safe senders list](#), to ensure you receive this email.

Next

# Logging in to Parent Portal Account

## Santa Ana Unified School District


English ▼


  
**Aeries®**  
Student Information System

**NEXT**

[Forgot Password?](#) [Create New Account](#)


Get the Aeries Mobile Portal App!

 Download on the  
**App Store**

 GET IT ON  
**Google Play**



# Selecting the right student



2020-2021Thorpe Fundamental Elementary School

emulating ericadalesterned@gmail.com

DashboardStudent InfoAttendanceGradesMedicalTest ScoresChange Student

You have not yet completed your account setup.  
[Click Here](#) to complete your account setup.

Welcome to the Thorpe Fundamental Elementary School Parent Portal.

Class Summary

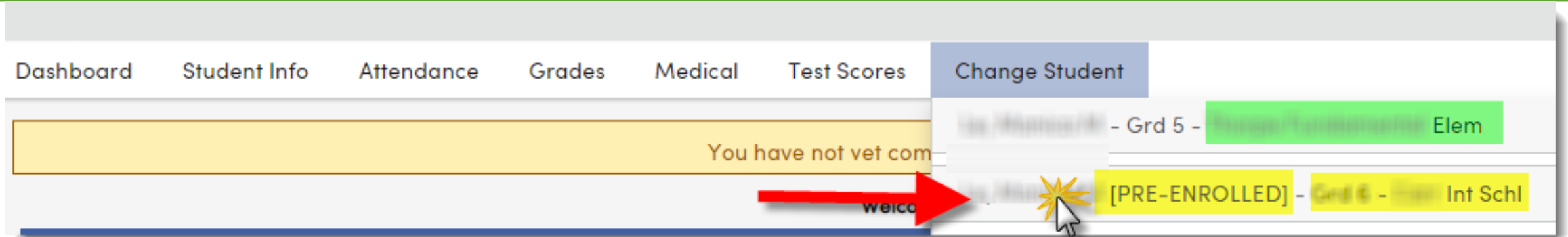
emulating ericadalesterned@gmail.comGrd 5 - Thorpe Fundamental Elem

emulating ericadalesterned@gmail.comGrd 1 - Thorpe Fundamental Elem

Add New Student To Your Account

# Selecting the right student

If your child is continuing his or her education at the current school for next year, make sure to complete the Data Confirmation




TRANSITIONING STUDENTS SHOWN TWICE IN PARENT PORTAL.  
WHY??

If your child is transitioning to another school, you will see your child twice in your Parent Portal. Make sure to click on your child's name where he or she is enrolled for next year.

If you do not see your child in your Parent Portal, contact the current school



# Entering Student Data Confirmation

2020-2021Thorpe Fundamental Elementary School

emulating ericad@stn-mc@gmail.com

[Dashboard](#) [Student Info](#) [Attendance](#) [Grades](#) [Medical](#) [Test Scores](#) [Change Student](#)

You have not yet completed the Student Data Confirmation Process.  
[Click Here](#) to confirm the information about your student.

Welcome to the Student Data Confirmation Process


[Add New Student to Your Account](#)

Class Summary

# In the new version of Parent Portal


Welcome to the Aeries Portal for [Name] / [Email]

## Students



Julianne Delahanty  
Grade 5  
Thorpe Fundamental Element...

Gradebook  
Gradebook Details  
Attendance  
Test Details



Julianne Delahanty  
Grade 5  
Thorpe Fundamental Element...

Gradebook  
Gradebook Details  
Attendance  
Test Details

## Class Summary

## Attendance Summary

Code	Description	All
*TOTALS*		

## Resources

Site Des

## Notifications



You have not yet completed the Student Data Confirmation Process.  
[Click Here](#) to confirm the information about your student.

# Student Data Confirmation Tabs



Family Information



Student



Documents



Authorizations



Requested Documents



6 Final Data Confirmation

Parents/Guardians, You will now begin data confirmation process. Please make sure all areas are completed.

1 Family Information

2 Student

3 Documents

4 Authorizations

5 Requested Documents

6 Final Data Confirmation

Confirm and Continue

Please select whether or not at least one parent/guardian of this student is active in the United States Armed Forces:



Yes, at least one parent/guardian of this student is active in the United States Armed Forces.



No, this student does not have a parent/guardian who is active in the United States Armed Forces.

Please select one of the following options to complete the residence survey:



**Temporary Shelters** A temporary residence provided for homeless individuals who would otherwise sleep on the street or a temporary residence provided to individuals in emergency situations. This is also applicable to children who are in temporary residences awaiting permanent placement in foster care.



**Hotels/Motels** A temporary residence for homeless individuals usually requiring payment or vouchers for lodging and services on a daily, weekly, or monthly basis.



**Temporarily Doubled Up** A temporary residence where a homeless family is sharing the housing of other persons due to the loss of housing, economic hardship, or other similar reasons.



**Temporarily Unsheltered** A type of residence for homeless individuals that is not meant for human habitation, such as cars, parks, sidewalks, abandoned buildings, campgrounds, trailer parks, bus and train stations, or persons abandoned in the hospital (on the street). A rule of thumb would be to see the dwelling as comparable to an automobile in that it shelters but is not adequate housing.



**None of the above** You may select this option if none of the above home situations apply to this student.

# Student Data Confirmation Tabs



Family Information



Student



Documents



Authorizations



Requested Documents



6 Final Data Confirmation

Parents/Guardians, You will now begin data confirmation process. Please make sure all areas are completed.

1 Family Information

2 Student

3 Documents

4 Authorizations

5 Requested Documents

Please select whether or not at least one parent/guardian of this student is active in the United States Armed Forces:



Yes, at least one parent/guardian of this student is active in the United States Armed Forces.



No, this student does not have a parent/guardian who is active in the United States Armed Forces.

Confirm and Continue



**Temporarily Doubled Up** A temporary residence where a homeless family is sharing the housing of other persons due to the loss of housing, economic hardship, or other similar reasons.



**Temporarily Unsheltered** A type of residence for homeless individuals that is not meant for human habitation, such as cars, parks, sidewalks, abandoned buildings, campgrounds, trailer parks, bus and train stations, or persons abandoned in the hospital (on the street). A rule of thumb would be to see the dwelling as comparable to an automobile in that it shelters but is not adequate housing.



**None of the above** You may select this option if none of the above home situations apply to this student.

# Family Information: Surveys

1 Family Information

2 Student

3 Documents

4 Authorizations

5 Requested Documents

6 Final Data Confirmation

Confirm and Continue

Please select whether or not at least one parent/guardian of this student is active in the United States Armed Forces:

☒ Yes, at least one parent/guardian of this student is active in the United States Armed Forces.

☐ No, this student does not have a parent/guardian who is active in the United States Armed Forces.

Please select one of the following options to complete the residence survey:

☐ **Temporary Shelters** A temporary residence provided for homeless individuals who would otherwise sleep on the street or a temporary residence provided to individuals in emergency situations. This is also applicable to children who are in temporary residences awaiting permanent placement in foster care.

☐ **Hotels/Motels** A temporary residence for homeless individuals usually requiring payment or vouchers for lodging and services on a daily, weekly, or monthly basis.

☐ **Temporarily Doubled Up** A temporary residence where a homeless family is sharing the housing of other persons due to the loss of housing, economic hardship, or other similar reasons.

☐ **Temporarily Unsheltered** A type of residence for homeless individuals that is not meant for human habitation, such as cars, parks, sidewalks, abandoned buildings, campgrounds, trailer parks, bus and train stations, or persons abandoned in the hospital (on the street). A rule of thumb would be to see the dwelling as comparable to an automobile in that it shelters but is not adequate housing.

☒ **None of the above** You may select this option if none of the above home situations apply to this student.

## Surveys:

1. Parents active in the US Armed Forces
2. Residence



# Student Demographics

✓ Family Information

2 Student

3 Documents

5 Requested Documents

6 Final Data Confirmation

Confirm and Continue

**This section is to verify the demographic of the student. Please be accurate.**

Student Demographics		
		Notes
Mailing Address	<div>██████████</div> <div>Santa Ana CA 927045749</div>	Changes to this information will NOT be saved in the system. Instead, the new information will be emailed to the school and the school will contact you for additional information.
Residence Address (if different than Mailing Address)	<div>██████████</div> <div>Santa Ana CA 927045749</div>	Changes to this information will NOT be saved in the system. Instead, the new information will be emailed to the school and the school will contact you for additional information.
Correspondence Language	Spanish	Letters and Report Cards sent home from the school will be sent in this language. Not all languages listed are supported by the district.
Parent Highest Education Level	College Graduate	
<div>Change</div>		



# Address Change Request

✓ Family Information

2 Student

3 Documents

4 Authorizations

5 Requested Documents

6 Final Data Confirmation

Confirm and Continue

## Student Demographics

Mailing Address

2010 S. Spring St

City: Santa Ana State: CA

Zip: 92704 - 5749

Residence Address  
(if different than Mailing  
Address)

2010 S. Spring St

City: Santa Ana State: CA

Zip: 92704 - 5749

Correspondence Language

Spanish ▼

Parent Highest Education  
Level

College Graduate ▼

Notes

Changes to this information will NOT be saved in the system. Instead, the new information will be emailed to the school and the school will contact you for additional information.

Changes to this information will NOT be saved in the system. Instead, the new information will be emailed to the school and the school will contact you for additional information.

Letters and Report Cards sent home from the school will be sent in this language. Not all languages listed are supported by the district.

Save

Cancel

# Address Change Request

✓ Family Information

2 Student

3 Documents

4 Authorizations

5 Requested Documents  
6 Final Data Confirmation

Confirm and Continue

Student Data Saved at 3/1/2021 11:00:58 AM.

An email has been sent to the school requesting to change your mailing and residence addresses.

The school may contact you for more information.



**This section is to verify the demographic of the student. Please be accurate.**

## Student Demographics

		Notes
Mailing Address	<del>27010 S. Cypress St</del> Santa Ana CA 927045749	Changes to this information will NOT be saved in the system. Instead, the new information will be emailed to the school and the school will contact you for additional information.
Residence Address (if different than Mailing Address)	<del>27010 S. Cypress St</del> Santa Ana CA 927045749	Changes to this information will NOT be saved in the system. Instead, the new information will be emailed to the school and the school will contact you for additional information.
Correspondence Language	Spanish	Letters and Report Cards sent home from the school will be sent in this language. Not all languages listed are supported by the district.
Parent Highest Education Level	College Graduate	

Change

# Address Change Request Email Notice

Student Making Address Change Request For: Kelly Ann Mueller (School #=42, Student #=3029, Student ID=#154000)



AeriesReporting

Mon 2/22/2021 1:17 PM



To: Request From:

Changes have been made to the Student Demographic record of Kelly Ann Mueller (School #=42, Student #=3029, Student ID=#154000).

The changes were made by Parent Account: "anna.mueller@psdsd.net".



The details of this change can be obtained by contacting the school where this student is enrolled.

[What changed?](#)

[Thank you!](#)

[Did you change this?](#)

# Documents

✓ Family Information

✓ Student

3 Documents

4 Authorizations

5 Requested Documents

6 Final Data Confirmation

Confirm and Continue

## Documents

### Residency Assurances

**\*Required**

Please review and acknowledge that you have read and understand this document.  
[Revise y confirme que ha leído y entendido este documento.](#)

☐

Acknowledged

### Student Conduct And Attendance Policy

**\*Required**

Please review and acknowledge that you have read and understand this document.  
[Revise y confirme que ha leído y entendido este documento.](#)

☐

Acknowledged

### Student Conduct And Discipline Policy

**\*Required**

Please review and acknowledge that you have read and understand this document. [Revise y confirme que ha leído y entendido este documento.](#)

☐

Acknowledged



# Required Documents

✓ Family Information

✓ Student

3 Documents

4 Authorizations

5 Requested Documents

6 Final Data Confirmation

Confirm and Continue

## Documents

### Residency Assurances

\*Required

Please review and acknowledge that you have read and understand this document. [Revise y confirme que ha leído y entendido este documento](#)

☐

Acknowledged

### Student Conduct And Attendance Policy

\*Required

Please review and acknowledge that you have read and understand this document. [Revise y confirme que ha leído y entendido este documento](#)

☐

Acknowledged

### Student Conduct And Discipline Policy

\*Required

Please review and acknowledge that you have read and understand this document. [Revise y confirme que ha leído y entendido este documento](#)

☐

Acknowledged

- You will need to acknowledge these documents to review with your child before you can proceed with the Student Data Confirmation.
- You will need to print, complete, and bring some of these documents to school by appointment ONLY.
- You will be able to upload other documents during this process.
- Some of the required documents can be found in our district website.

# Required Documents

✓ Family Information

✓ Student

✓ Contacts

4 Documents

✓ Requested Documents

6 Final Data Confirmation

Confirm and Continue

## Documents

### Residency Assurances

\*Required

Please review and acknowledge that you have read and understand this document.

[Revise y confirme que ha leído y entendido este documento.](#)



Acknowledged

### Student Conduct And Attendance Policy

\*Required

Please review and acknowledge that you have read and understand this document.

[Revise y confirme que ha leído y entendido este documento.](#)



Acknowledged

### Student Conduct And Discipline Policy

\*Required

Please review and acknowledge that you have read and understand this document. Rev

# Required Documents

Family Information

Documents



## Santa Ana Unified School District

### STUDENT CONDUCT AND ATTENDANCE POLICY

Bring this form (signed) and returned

#### CONDUCT WHILE AT SCHOOL

The Education Code and the California Administrative Code set forth duties of pupils concerning their attendance in the public school. As a matter of law, the admittance to and the continued attendance in a public school is a privilege and duty dependent upon compliance with the laws of the State of California, the Rules and Regulations of the State Board of Education, and the policies and procedures of the Santa Ana Unified School District.

#### ATTENDANCE IS IMPORTANT

**Regular school attendance is important, because**

1. It contributes toward high achievement and good character development. The parent, the most influential person in the child's life, is the classroom teacher. Working cooperatively with the teacher can positively influence the student's learning.

 Student Conduct And Discipline Policy

\*Required

Please review and acknowledge that you have read and understand this document. Rev

# Emergency Card

## EMERGENCY CARD

**\*Required**

FOR NEW STUDENTS IN OUR DISTRICT: PLEASE FILL OUT, SAVE IT ON YOUR COMPUTER AND UPLOAD IT DURING STEP 6, "REQUESTED DOCUMENTS"

PARENTS OF CURRENT STUDENTS, CHECK YOUR CONTACTS IN THE PARENT PORTAL AND CONTACT SCHOOL IF YOU NEED TO MAKE ANY CHANGES IN YOUR CONTACTS.

☐

**Acknowledged**



# Fillable Emergency Card

Student Name: \_\_\_\_\_ ID# \_\_\_\_\_

Nombre del alumno

## EMERGENCY CONTACTS CONTACTOS DE EMERGENCIA

List **RELATIVES / NEIGHBORS / FRIENDS** to whom the student could be released if the parent cannot be reached. /  
*Enumere los **FAMILIARES / VECINOS / AMIGOS** a los cuales el alumno podría ser entregado si no se pudiera encontrar a los padres.*

For your child's safety, please provide the First Name and Last Name of the Emergency Contacts.  
*Por seguridad de su hijo/a, por favor bríndenos el Nombre y Apellido de los Contactos de Emergencia*

First and Last Name Nombre y Apellido	Relationship Relación	Daytime Phone/Teléfono	Cell Phone / Teléfono Celular	Business Phone Teléfono de Trabajo

\_\_\_\_\_  
Parent's/Guardian's signature – Firma del Padre de familia o tutor

DATE: \_\_\_\_\_  
Fecha

This form can be filled out, saved and uploaded in step 5, Requested Documents OR parent can print, fill out and bring to school by appointment Only.

# Documents

✓ Family Information

✓ Student

✓ Contacts

4 Documents

✓ Requested Documents

6 Final Data Confirmation

Confirm and Continue

## Documents

You cannot continue with the confirmation process until you read and confirm all of the documents listed on this tab.

## Documents

### Student Conduct And Attendance Policy

\*Required

Please review and acknowledge that you have read and understand this document.  
[Revise y confirme que ha leído y entendido este documento.](#)

☐

Acknowledged

### Student Conduct And Discipline Policy

\*Required

Please review and acknowledge that you have read and understand this document. Rev

# Authorizations

☒ Family Information

☒ Student

☒ Documents

**4** Authorizations

5 Requested Document

6 Final Data Confirmation

Confirm and Continue

## Authorizations and Prohibitions

Description	Status
* CCGI-California College Guidance Initiative	<input checked="" type="checkbox"/> Allow <input type="checkbox"/> Deny
* McKinney-Vento Homeless Stu Info Restriction EC49073	<input checked="" type="checkbox"/> Allow <input type="checkbox"/> Deny
* Internet/Technology Use	<input checked="" type="checkbox"/> Allow <input type="checkbox"/> Deny
* Bring Home Mobile Device	<input checked="" type="checkbox"/> Allow <input type="checkbox"/> Deny
* Share my info with the public library	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
* Medical Treatment	<input checked="" type="checkbox"/> Allow <input type="checkbox"/> Deny
* Photograph/Interview Publication	<input type="checkbox"/> Allow <input checked="" type="checkbox"/> Deny

\* Response Required

Save

# Uploading Requested Documents



Family Information



Student



Documents



Authorizations



Requested Documents

## Proof of Age

If you are new to our district, upload a copy of your child's proof of age in PDF or JPG format

### Files

Select documents...

## Immunizations

Upload a copy of your child's Immunizations in PDF or JPG format

### Files

Select documents...

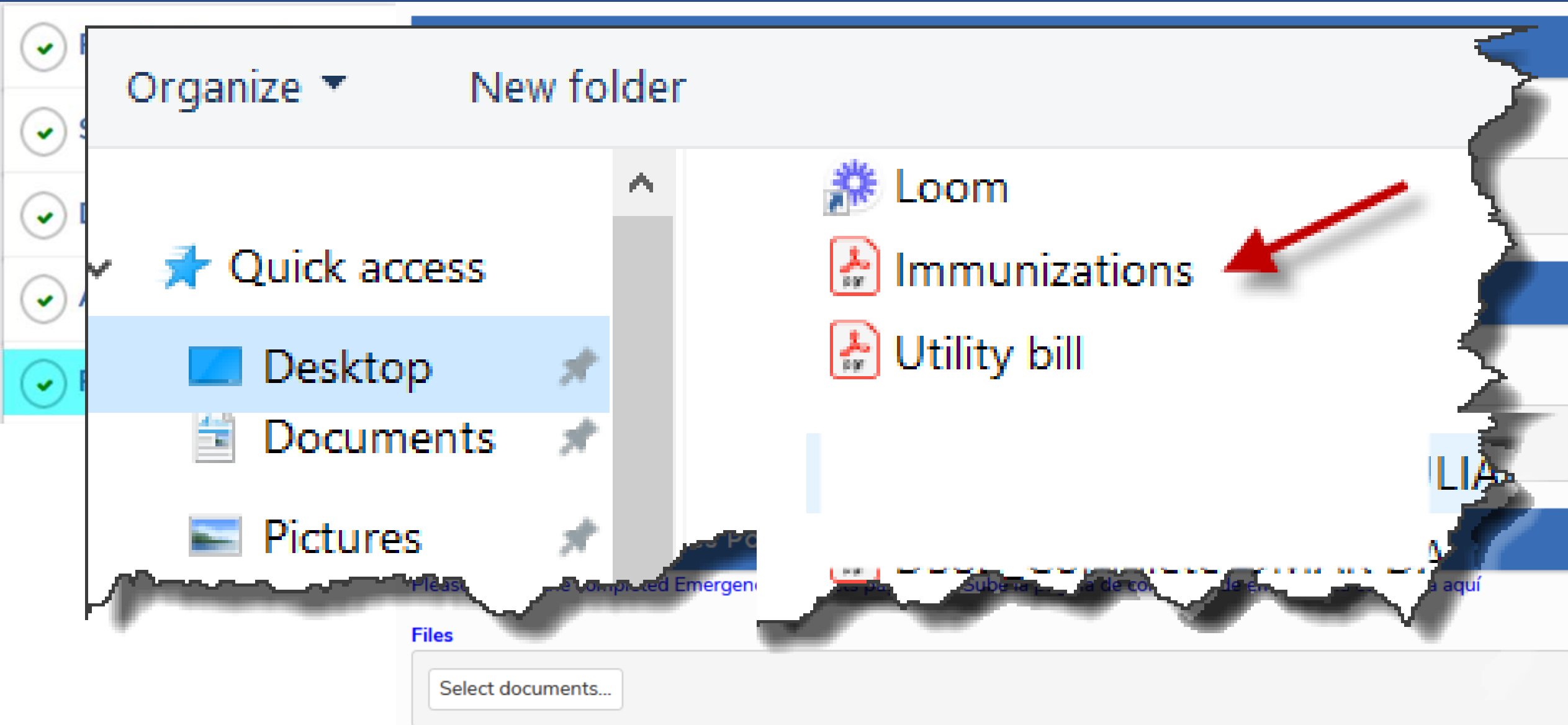
## Emergency Contacts Page

Please upload the completed Emergency Contacts page here. Sube la página de contactos de emergencia completa aquí

### Files

Select documents...

# Uploading Requested Documents



# Uploading Requested Documents

## Immunizations

Upload a copy of your child's Immunizations in PDF or JPG format

### Files

Select documents...

✓ Done



Immunizations.pdf  
181.76 KB

# Finish and Submit

✓ Family Information

✓ Student

✓ Documents

✓ Authorizations

✓ Requested Documents

6 Final Data Confirmation

Finish and Submit

**Almost done! Click on the "Finish and Submit" bottom to complete your child's Data Confirmation.**

***¡Estas casi listo! Haga clic en "Finalizar y enviar" en la parte inferior para completar la Confirmación de datos de su hijo(a).***

# YOU ARE DONE! 😊

6 Final Data Confirmation

Finish and Submit

Thank you for completing the data confirmation process!

**IF YOU WERE NOT ABLE TO UPLOAD SOME OF THE REQUIRED DOCUMENTS, MAKE SURE TO PRINT THEM, FILL THEM OUT AND BRING THEM TO THE SCHOOL. PLEASE CONTACT THE SCHOOL FOR ASSISTANCE AND TO MAKE AN APPOINTMENT.**

You can find the documents by clicking on the link below.

CLICK HERE→ [REQUIRED DOCUMENTS BY GRADE LEVEL](#)

**¡Gracias por completar el proceso de confirmación de datos!**

**SI NO PUDO SUBIR ALGUNOS DE LOS DOCUMENTOS REQUERIDOS, ASEGÚRESE DE IMPRIMIRLOS, COMPLETARLOS Y LLEVARLOS A LA ESCUELA. POR FAVOR CONTACTE A LA ESCUELA PARA OBTENER AYUDA Y PARA HACER UNA CITA.**

Puede encontrar los documentos haciendo clic en el enlace a continuación.

HAGA CLIC AQUI→ [DOCUMENTOS REQUERIDOS POR NIVEL DE GRADO](#)

**Reminder: You must complete the Student Data Confirmation for each child currently enrolled in our district.**



# Required Documents also available in our SAUSD Website

[HOME](#) [ABOUT US](#) [SCHOOLS](#) [SCHOOL BOARD](#) [COMMUNITY](#) [DEPARTMENTS](#) [PARENTS](#) [STUDENTS](#) [STAFF RESOURCES](#)

*inscripción de su hijo(a) para el año escolar 2021-2022*

**Student Data Confirmation is ONLY for current students and new pre-enrolled students in our district.**

***La Confirmación de Datos del Estudiante es ÚNICAMENTE para estudiantes actuales y nuevos estudiantes preinscritos en nuestro distrito.***









Starting March 15th, 2021, log in to → [Parent Portal Account](#) and complete the **DATA CONFIRMATION** Process.

The documents below are available through Data Confirmation; however, if you are not able to upload or download some of the required documents during Data Confirmation, make sure to print them out and bring them to your child's school.

***A partir del 15 de marzo de 2021, inicie sesión en su → [Cuenta del Portal para Padres](#) y complete el Proceso de CONFIRMACIÓN DE DATOS.***

*Los documentos a continuación están disponibles a través de la Confirmación de datos; sin embargo, si no puede subir o descargar algunos de los documentos requeridos durante la Confirmación de datos, asegúrese de imprimirlos y llevarlos a la escuela de su hijo.*

Please download, print and sign the following documents as they apply / Descargue, imprima y firme los siguientes documentos según corresponda:

- **Kinder Only/Solamente:**
  - [CHPD Physical Exam/Examen de Salud para el Ingreso a la Escuela](#) 
- **TK, Kinder & 1st gr:**
  - [Oral Health Assessment](#)  
  - [Formulario de evaluación de la salud bucal](#) 
- **All grades/Todos los grados:**
  - [Consent for Emergency Care](#) 
  - [Consentimiento para cuidados de Emergencia](#)
- **All grades/Todos los grados:**
  - [Student Health History](#) 
  - [Historia Medica del Alumno](#) 
- **All grades/Todos los grados:**
  - [Consent to release student's related health records, and access to student's Medi-Cal benefits](#) 
  - [Consentimiento para la divulgación de los registros de salud y el acceso a los beneficios de Medi-Cal](#)

<https://www.sausd.us/site/default.aspx?PageType=3&DomainID=1&ModuleInstanceID=42708&ViewID=6446EE88-D30C-497E-9316-3F8874B3E108&RenderLoc=0&FlexDataID=91346&PageID=1>



Thank you for watching this tutorial